

MYLAN LABORATORIES INC

Form 11-K

June 28, 2004

**Table of Contents**

---

---

**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
WASHINGTON, D.C. 20549**

**FORM 11-K**

**Ⓟ ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE  
ACT OF 1934**

For the year ended: December 31, 2003

**○ TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES  
EXCHANGE ACT OF 1934**

Commission file number 1-9114

A. Full title of the plan and address of the plan, if different from that of the issuer named below:

Mylan Puerto Rico Profit Sharing Employee Savings Plan

B. Name of the issuer of the securities held pursuant to the plan and the address of its principal executive office:

Mylan Laboratories Inc.  
1500 Corporate Drive  
Canonsburg, Pennsylvania 15317

**REQUIRED INFORMATION**

1. The Financial Statements and Schedule of Mylan Puerto Rico Profit Sharing Employee Savings Plan, prepared in accordance with the financial reporting requirements of the Employee Retirement Income Security Act of 1974, as amended.

Exhibits:

23. Consent of Independent Registered Public Accounting Firm.

---

---

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
DECEMBER 31, 2003 AND 2002  
TABLE OF CONTENTS**

REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

Page  
1

FINANCIAL STATEMENTS:

<u>Statements of Net Assets Available for Benefits as of December 31, 2003 and 2002</u>	2
<u>Statement of Changes in Net Assets Available for Benefits for the Year Ended December 31, 2003</u>	3
<u>Notes to Financial Statements</u>	4-7
SUPPLEMENTAL SCHEDULE AT DECEMBER 31, 2003:	
<u>Schedule H, Line 4i Schedule of Assets (Held at End of Year)</u>	9
<u>Exhibit 23</u>	

---

**Table of Contents**

**REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM**

To the Participants and Plan Administrators of the  
Mylan Puerto Rico Profit Sharing Employee Savings Plan:

We have audited the accompanying statements of net assets available for benefits of Mylan Puerto Rico Profit Sharing Employee Savings Plan (the Plan) as of December 31, 2003 and 2002 and the related statement of changes in net assets available for benefits for the year ended December 31, 2003. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, such financial statements present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2003 and 2002 and the changes in net assets available for benefits for the year ended December 31, 2003 in conformity with accounting principles generally accepted in the United States of America.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental schedule of assets (held at end of year) is presented for the purpose of additional analysis and is not a required part of the basic financial statements, but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. This schedule is the responsibility of the Plan's management. Such schedule has been subjected to the auditing procedures applied in our audit of the basic 2003 financial statements and, in our opinion, is fairly stated in all material respects when considered in relation to the basic financial statements taken as a whole.

/s/ Deloitte & Touche LLP  
San Juan, Puerto Rico  
June 24, 2004

---

**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS  
DECEMBER 31, 2003 AND 2002**

	<b>2003</b>	<b>2002</b>
<b>ASSETS:</b>		
INVESTMENTS, at fair value	\$6,870,802	\$5,334,549
<b>RECEIVABLES:</b>		
Employers contributions	369,611	409,086
Participants contributions	6,963	5,190
Other	2,663	932
	<hr/>	<hr/>
Total receivables	379,237	415,208
	<hr/>	<hr/>
TOTAL ASSETS	7,250,039	5,749,757
	<hr/>	<hr/>
<b>LIABILITIES:</b>		
TOTAL LIABILITIES Bank overdraft		29,827
	<hr/>	<hr/>
NET ASSETS AVAILABLE FOR BENEFITS	\$7,250,039	\$5,719,930
	<hr/>	<hr/>

See notes to financial statements.

**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS  
YEAR ENDED DECEMBER 31, 2003**

ADDITIONS:	
Interest and dividend income	\$ 79,772
Employee contributions	169,070
Employer contributions	505,387
Net appreciation in fair value of investments	867,854
	<hr/>
Total additions	1,622,083
	<hr/>
DEDUCTIONS:	
Benefits paid to participants	91,974
	<hr/>
Total deductions	91,974
	<hr/>
NET INCREASE	1,530,109
NET ASSETS AVAILABLE FOR BENEFITS:	
Beginning of year	5,719,930
	<hr/>
End of year	\$7,250,039
	<hr/>

See notes to financial statements.

**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2003**

**1. DESCRIPTION OF THE PLAN**

**General** The Mylan Puerto Rico Profit Sharing Employee Savings Plan (the Plan) initially was a noncontributory defined contribution plan covering all employees of Mylan Inc. and Mylan Caribe Inc. (collectively, the Company). On March 29, 2001, Mylan Laboratories Inc. (the Plan Sponsor) approved a plan to amend and restate the Plan to, among other things, add a cash or deferred arrangement under Section 1165(e) of the Internal Revenue Code of Puerto Rico, provide for participant directed accounts and limit all distributions to the lump-sum form. These changes became effective April 1, 2001. The Plan, as amended and restated, is a defined contribution plan and is subject to the provisions of the Employee Retirement Income Security Act of 1974, as amended (ERISA). The following description of the Plan provides only general information. For a complete description of the provisions of the Plan, please refer to the Plan document.

In connection with the foregoing, effective April 1, 2001, the Plan appointed Banco Popular (the Trustee) as the trustee and American Express Retirement Services (the Recordkeeper) as the recordkeeper. At this time, all assets were reinvested by the Recordkeeper at the direction of the participants. All of the Plan's assets are held by Banco Popular. The Plan also changed its year-end from a fiscal year end of March 31 to a calendar year end of December 31, effective December 31, 2001.

**Contributions** Each year, participants may contribute up to 50% of pretax annual compensation, as defined in the Plan, not exceeding the maximum deferral amount specified by Puerto Rico law. Participants may also contribute amounts representing distributions from other qualified defined benefit or contribution plans. All contributions to the Plan are directed by the participants to specific assets, specific funds or other investments permitted under the Plan. The Plan currently offers eight mutual funds and the Plan Sponsor's common stock as investment options for participants. The Company contributes a matching contribution equal to 100% of the participant's salary deferral contribution, up to 4% of the participant's annual eligible compensation. In addition, the Company may contribute, at its sole discretion, an additional amount (discretionary contribution) to the Plan each calendar year, to be allocated among the participants based on a uniform percentage of each participant's annual compensation for that year. The discretionary contribution shall be determined separately for each entity in the Company's controlled group participating in the Plan.

**Participant Accounts** Each participant's account is funded with the participant's contribution and allocations of (a) the Company's contributions, (b) Plan earnings and (c) forfeitures of terminated participants' nonvested account balances. Allocations are based on the participant account balances or compensation, as defined, as appropriate. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

**Vesting** Participants are vested immediately in their contributions and Company matching contributions plus actual earnings thereon. Vesting in the Company's discretionary contribution portion of their accounts is based on years of continuous service. A participant is fully vested after 7 years of credited service. The vesting schedule is as follows:

<b>Years of Service</b>	<b>Vested Percentage</b>
3	20%
4	40

Edgar Filing: MYLAN LABORATORIES INC - Form 11-K

5	60
6	80
7 or more	100%



**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2003**

Additionally, all participants become fully vested at age 65.

***Loans to Participants*** Participants may borrow from their fund accounts a minimum of \$1,000, up to a maximum of \$50,000 or 50% of their vested account balance, whichever is lower, subject to hardship provisions. Loan transactions are treated as transfers between the investment fund and the loan fund. The maximum term of a loan is 15 years for primary residence loans and a maximum term of five years for other hardship loans. The loans are secured by the balance in the participant's account and bear interest at a rate equal to the prime rate plus 1%, as established or used by the Recordkeeper. Principal and interest are paid ratably through payroll deductions.

***Payment of Benefits*** A participant may receive the value of the vested interest in his or her account as a lump-sum distribution. Benefits are recorded by the Plan when paid.

***Forfeitures*** Company discretionary contributions that are not vested upon termination of employment are forfeited and may be used to reduce the Company contribution for the year in which such forfeiture occurs. For the year ended December 31, 2003, forfeitures totaling \$10,000 were used to off-set current year employer matches.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Presentation*** The financial statements of the Plan have been prepared on the accrual basis of accounting and in conformity with accounting principles generally accepted in the United States of America.

***Use of Estimates*** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the plan administrators to make estimates and assumptions that could affect the reported amounts of net assets available for benefits and changes therein. Actual results could differ from those estimates.

***Risks and Uncertainties*** The Plan utilizes various investment instruments including mutual funds, stocks, bonds and notes. Investment securities, in general, are subject to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect participant account balances and the amounts reported in the statements of net assets available for benefits and the statement of changes in net assets available for benefits.

***Investment Valuation and Income Recognition*** The Plan's investments are stated at fair value. Shares of mutual funds and common stock are valued at quoted closing market prices which, for mutual funds, represent the Net Asset Value (NAV) of shares held by the Plan at year-end. Money market funds and the common/collective trust funds are stated at fair value which approximates cost plus accumulated interest earnings less distributions to date.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. The loans to participants are valued at cost plus accrued interest, which approximates fair value.

***Administrative Expenses*** All mutual funds incur expenses that reduce earnings in the fund and are reflected in the daily NAV. The amount of these expenses, stated as a percentage of assets, is called an expense ratio. The NAVs for

the mutual funds are listed publicly and the same NAV applies whether the mutual fund is purchased on the open market or through the Plan. Expense ratios charged by mutual funds cover costs relating to

**Table of Contents****MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2003**

investing, such as the mutual fund managers' asset management fees and costs related to administration of the fund. Examples of administrative costs include issuing quarterly statements, operating a service center and having toll-free numbers available for the participants. Expenses incurred by the mutual funds are netted against earnings of the respective funds in the accompanying statement of changes in net assets available for benefits.

Administrative expenses, including trustee, legal, auditing and other fees, are paid by the Company and, as such, are not expenses of the Plan.

**3. INVESTMENTS**

The following presents investments that represent 5% or more of the Plan's net assets available for benefits at December 31:

	<b>2003</b>	<b>2002</b>
AET Income II Fund	\$2,425,367	\$2,374,387
Mylan Laboratories Inc. Common Stock	2,196,993	656,818
PIMCO Total Return Fund	908,446	1,182,539
AXP New Dimensions Fund (Class Y)	290,080	315,993
Davis New York Venture Fund (Class A)		224,680

During 2003, the Plan's investments (including gains and losses on investments bought and sold, as well as held during the year) appreciated in value as follows:

Mutual Funds	\$228,128
Common/Collective Trust Funds	119,210
Mylan Laboratories Inc. Common Stock	520,516
	<hr/>
Total	\$867,854
	<hr/>

**4. PLAN TERMINATION**

Although it has not expressed any intent to do so, the Plan Sponsor has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants will become 100% vested in their accounts.

**5. TAX STATUS**

The Secretary of the Treasury for the Commonwealth of Puerto Rico (the Secretary ) has ruled that the Plan as then in effect qualified for tax exemption under present Internal Revenue Code of Puerto Rico (the Puerto Rico Code ), as amended, effective April 1, 1989. Although the Plan has not yet filed for a Secretary tax determination letter, the Plan Sponsor believes that the Plan, as amended, is currently designed and being operated in compliance with the applicable requirements of the Puerto Rico Code. Therefore, no provision for income taxes has been included in the Plan s financial statements.

**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2003**

**6. RELATED-PARTY TRANSACTIONS**

Certain Plan investments are shares of Mylan Laboratories Inc. common stock. Mylan Laboratories Inc. is the Plan Sponsor and therefore qualifies as a related party. At December 31, 2003 and 2002, the Plan held an investment of 86,870 and 42,345 shares of Mylan Laboratories Inc. common stock, respectively. The fair value of the common stock fund at December 31, 2003 and 2002 was \$2,196,993 and \$656,818, respectively. For the year ended December 31, 2003, the Plan purchased 111,913 shares of Mylan Laboratories Inc. common stock at a cost of \$2,394,238. For the year ended December 31, 2003, the Plan sold 67,388 shares of Mylan Laboratories Inc. common stock with proceeds of \$1,376,548.

Certain Plan investments consist of investments in funds administered by the Trustee of the Plan, and therefore, these transactions qualify as party-in-interest transactions.

\* \* \* \* \*

**Table of Contents**

**SUPPLEMENTAL SCHEDULE**

8

---

**Table of Contents**

**MYLAN PUERTO RICO PROFIT SHARING  
EMPLOYEE SAVINGS PLAN  
SCHEDULE H, LINE 4I SCHEDULE OF ASSETS (HELD AT END OF YEAR)  
EIN 66-0473857, PLAN 001  
December 31, 2003**

(A)	(B)	(C)	(D)
	Identity of Issue, Borrower, Lessor or Similar Party	Description of Investment Including Maturity Date, Rate of Interest, Collateral, Par or Maturity Value	Current Value
	PIMCO Funds	PIMCO Total Return Fund	\$ 908,446
*	American Express	AXP New Dimensions Fund (Class Y)	290,080
	Davis Funds	Davis New York Venture Fund (Class A)	269,438
	RS Funds	RS Emerging Growth Fund	169,485
	Janus	Janus Overseas Fund	119,501
	Franklin Templeton Investments	Mutual Shares Fund (Class A)	81,084
*	American Express	AET Income II Fund	2,425,367
*	American Express	AET Equity Index II Fund	106,160
*	Banco Popular	Cash and cash equivalents	85,602
*	Mylan Laboratories Inc.	Common Stock	2,196,993
*	Participant Loan Fund	Maturity dates from 7/16/04 through 9/3/2017 and interest rates ranging from 5.00% to 7.75%	218,646
		Total Investments	<u>\$6,870,802</u>

---

\* Party-in-interest

**Table of Contents**

**SIGNATURES**

*The Plan.* Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

MYLAN PUERTO RICO PROFIT  
SHARING EMPLOYEE SAVINGS PLAN

/s/ William Bryant  
William Bryant, Plan Administrator

June 28, 2004