ACMAT CORP Form DEF 14A May 05, 2003

SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

SCHEDULE 14A INFORMATION

PROXY STATEMENT PURSUANT TO SECTION 14(a) OF THE SECURITIES

EXCHANGE ACT OF 1934 (AMENDMENT NO.)
Filed by the Registrant [X]
Filed by a Party other than the Registrant []
Check the appropriate box:
[] Preliminary Proxy Statement [] Confidential, for Use of the Commission Only (As Permitted By Rule 14a-6(e)(2)) [X] Definitive Proxy Statement [] Definitive Additional Materials [] Soliciting Material Pursuant to Section 240.14a-12
ACMAT CORPORATION
(Name of Registrant as Specified In Its Charter)
Payment of Filing Fee (Check the appropriate box):
[X] No fee required.
[] Fee computed on table below per Exchange Act Rules 14a-6(i)(4) and 0-11.
1) Title of each class of securities to which transaction applies:
2) Aggregate number of securities to which transaction applies:
3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (Set forth the amount on which the filing fee is calculated and state how it was determined):
4) Proposed maximum aggregate value of transaction:
5) Total fee paid:

[] Fee paid previously with preliminary materials.

[]	0-1 pre	ck box if any part of the fee is offset as provided by Exchange Act Rule 1(a)(2) and identify the filing for which the offsetting fee was paid viously. Identify the previous filing by registration statement number, the Form or Schedule and the date of its filing.
	1)	Amount Previously Paid:
	2)	Form, Schedule or Registration Statement No.:
	3)	Filing Party:
	4)	Date Filed:

[ACMAT LOGO]

233 MAIN STREET
NEW BRITAIN, CT 06050-2350

NOTICE OF ANNUAL MEETING OF STOCKHOLDERS OF ACMAT CORPORATION

TO BE HELD JUNE 26, 2003

To the ACMAT Stockholders:

The Annual Meeting of Stockholders of ACMAT CORPORATION will be held at ACMAT's headquarters, 233 Main Street, New Britain, CT, on June 26, 2003, at 12:00 P.M., for the following purposes:

- 1. To elect six directors for the ensuing year;
- 2. To ratify the appointment of KPMG LLP as auditors of the books and accounts of the Company for the current fiscal year; and
- 3. To transact such other business as may properly come before the meeting.

Only stockholders of record at the close of business on April 25, 2003 will be entitled to notice of and to vote at this meeting.

We hope that as many stockholders as possible will attend the Annual Meeting in person. Management will be present to answer any questions you may have with respect to the operations of the Company. We would appreciate it if you would complete, date, sign and return the enclosed proxy. A self-addressed envelope is enclosed for your convenience in returning the proxy to us.

/s/ Henry W. Nozko, Jr. HENRY W. NOZKO, JR. Chairman of the Board and President

May 2, 2003

ACMAT CORPORATION
233 MAIN STREET, NEW BRITAIN, CT 06050-2350

(860) 229-9000

PROXY STATEMENT

The enclosed proxy is solicited by the Board of Directors of ACMAT CORPORATION (sometimes referred to as "ACMAT", the "Company" or the "Corporation") for use at the Annual Meeting of Stockholders of the Company to be held on June 26, 2003, at 12:00 P.M., at ACMAT's headquarters, 233 Main Street, New Britain, CT, for the purposes set forth in the accompanying Notice of Annual Meeting. Any stockholder giving a proxy has the power to revoke it at any time prior to its exercise by giving written notice of its revocation to the Secretary of the Company, delivering a proxy bearing a later date or attending the Annual Meeting and voting in person.

Outstanding Shares and Voting Rights

On April 21, 2003, there were outstanding 553,355 shares of Common Stock and 1,827,019 shares of Class A Stock of the Company. Each share of Common Stock is entitled to one vote and each share of Class A Stock is entitled to 1/10 vote. Only stockholders of record at the close of business on April 25, 2003 will be entitled to vote at the Annual Meeting. These proxy materials will be mailed to stockholders on or about May 7, 2003.

Security Ownership of Certain Beneficial Owners and Management:

As of April 21, 2003, no person was known to the Company to be the beneficial owner of more than five percent of its outstanding shares of Common Stock or Class A Stock except as set forth in the following table which also shows, as of that date, the total number of shares of each class of stock of the Company beneficially owned, and the percent of the outstanding class of stock so owned, by each director, and by all directors and officers of the Company, as a group:

BENEFICIAL OWNER	CLASS OF STOCK	NUMBER OF SHARES BENEFICIALLY OWNED(1)	PERCENTAGE OF CLASS OUTSTANDING	PERCEN OF TO VOTING PO
Victoria C. Nozko	Common	321,280	58.11%	44.8
	Class A	67,000(3)	3.74	
Henry W. Nozko, Jr	Common	228,099(2)(4)	37.84	31.7
	Class A	229,174(2)(5)	12.24	
John C. Creasy	Class A	26,500(6)	1.49	.3
Arthur R. Moore	Class A	11,500(7)	.65	.1
Henry W. Nozko III	Common	8,100	1.47	1.5
-	Class A	33,650(8)	1.90	
Franklin Resources, Inc	Class A	443,500(9)	25.27	6.0
Third Avenue Management	Class A	200,678(10)	11.43	2.7
First Manhattan Co	Class A	165,513(11)	9.43	2.2
Robotti & Company, Inc	Class A	125,990(12)	7.18	1.7
Vanguard Group, Inc	Class A	114,450(13)	6.52	1.5
All Directors and Officers (7				
persons) As a Group	Common	507,479(14)	91.79	71.9
<u>-</u>	Class A	162,740(14)	9.27	

⁽¹⁾ The person listed has the sole power to vote the shares of Common Stock and Class A Stock listed above as beneficially owned by such person and has sole investment power with respect to such shares.

- (2) Does not include 400 shares of Class A Stock and 8,100 shares of Common Stock held by his wife, Gloria C. Nozko.
- (3) Includes options to purchase 35,000 shares of Class A Stock.
- (4) Includes options to purchase 50,000 shares of Common Stock.
- (5) Includes options to purchase 116,500 shares of Class A Stock.
- (6) Includes options to purchase 26,500 shares of Class A Stock.
- (7) Includes option to purchase 11,500 shares of Class A Stock.
- (8) Includes options to purchase 20,000 shares of Class A Stock.
- (9) Address of Franklin Resources, Inc. is 777 Mariners Island Blvd. San Mateo, CA 94404.
- (10) Address of Third Avenue Management LLC is 767 Third Avenue, New York, NY 10017-2023.
- (11) Address of First Manhattan Co. is 437 Madison Avenue, New York, NY 10022.
- (12) Address of Robotti & Company, Inc. is 52 Vanderbilt Avenue, Suite 503, New York, NY 10017.
- (13) Address of Vanquard Group, Inc. is 100 Vanquard Blvd. Malvern, PA 19355.
- (14) Excludes options to purchase shares of Common and Class A Stock.
- (15) Based upon one vote for each share of Common Stock and one-tenth vote for each share of Class A Stock.

1. ELECTION OF DIRECTORS

The first purpose of the meeting is to elect a Board of Directors, six in number, for a term of one year and until their successors shall be elected and qualify in their stead. It is the intention of the persons named in the proxy to vote, unless otherwise instructed, the proxies for the election as directors of the six nominees listed below. Five of the nominees are presently directors of the Company previously elected by stockholders. In the event that any nominee should be unwilling or unable to serve as director (which is not now anticipated) the persons named as proxies reserve full discretion to vote for such other person as may be nominated by the Board of Directors.

The following table shows for each director (a) his or her age, (b) the year in which the director first served as a director of the Company, (c) position with the Company and business experience during the past five years, including principal occupation, (d) his or her committee assignments, and (e) his or her other directorships. Each director is elected for a term of one year and until his or her successor shall be elected.

NAME	AGE	DIRECTOR SINCE	POSITION WITH THE COMPANY AND BUSINESS EXPERIE LAST FIVE YEARS, INCLUDING OCCUPATION
Henry W. Nozko, Jr.(1)	56	1971	President, Chief Executive Officer, Treasurer, and Chairman of the Board of the Company. Pres

			Company, ACSTAR Holdings, Inc., ACSTAR Insuran Company.
Victoria C. Nozko(1)	84	1982	Housewife during past five years.
John C. Creasy	83	1987	Retired Chief Executive Officer of Danbury Hos
			Member, Board of United Coastal Insurance Comp
			Member of the Compensation Committee and Audit
			Committee.
Arthur R. Moore	69	1999	Former General President of Sheet Metal Worker
			International Association. Member of the Audit
			Committee.

2

NAME 	AGE	DIRECTOR SINCE	POSITION WITH THE COMPANY AND BUSINESS EXPERIE LAST FIVE YEARS, INCLUDING OCCUPATION
Henry W. Nozko III(1)	25	2003	Construction Manager of the Company and an Und Manager of ACSTAR and United Coastal Insurance Companies. Member, Board of United Coastal Ins Company.
Andrew M. Sullivan	60		Retired Partner of KPMG LLP. Director and Fina Committee Chairman of Connecticut Resources Re Authority since June 2002. Trustee and Investm Committee Chairman of Mark Twain House since N

1997.

Committees and Meetings

The Board of Directors of the Company held 5 meetings during 2002. The Company has two committees of its Board of Directors — a Compensation Committee and an Audit Committee. During 2002 the Audit Committee and the Compensation Committee each held one meeting. The Audit Committee considers and reviews all matters arising in connection with external audit reports, auditors' management reports and related matters. The Compensation Committee reviews the compensation of all officers of the Company. The Company does not have a nominating committee.

REMUNERATION OF OFFICERS AND DIRECTORS

The following table provides certain summary information regarding compensation of the Company's Chief Executive Officer and each of the most highly compensated executive officers of the Company for the periods indicated.

LONG-TERM
COMPENSATION

Chief Executive Officer, Treasurer, Director a Chairman of the Board of United Coastal Insura

ANNUAL COMPENSATION

CLASS A

⁽¹⁾ Mrs. Victoria C. Nozko is the mother of Mr. Henry W. Nozko, Jr. Mr. Henry W. Nozko III is the son of Mr. Henry W. Nozko, Jr. and the grandson of Mrs. Victoria C. Nozko.

NAME AND PRINCIPAL POSITION	YEAR	SALARY	BONUS (A)	OTHER (B)	STOCK OPTIONS	ALL OTHER COMPENSATION (
Henry W. Nozko, Jr	2002	\$371,925	\$135,000	\$365,233	65,500	\$11,562
Chairman, President and Chief Executive Officer	2001	\$337,833 \$332,000	\$150,000	 	10,000	\$ 8,633 \$10,432
Michael P. Cifone Senior Vice President and Chief Financial Officer	2002 2001 2000	\$176,347 \$160,333 \$154,500	\$135,000 \$100,000	 	40,000 10,000	\$11,562 \$ 8,633 \$10,432
Robert H. Frazer, Esq Vice President, Secretary and General Counsel	2002 2001 2000	\$151,314 \$115,185 \$136,069	\$ 25,000 	 	20,000 	\$ 9,824 \$ 4,987 \$ 6,648

⁽A) Represents a bonus earned in a reporting year and paid in the subsequent year. Individual discretionary bonuses are paid to various officers and employees.

3

participants according to a formula based upon the employee's years of service and compensation. A participant becomes vested at the rate of 20% per year commencing after two years of service.

Directors who are not employees of the Company are paid an annual fee of \$4,000.

The following table provides information on options during 2002 by the named Executive Officers and the value of their unexercised options at December 31, 2002.

> AGGREGATED OPTION EXERCISES IN LAST FISCAL YEAR AND FISCAL YEAR END 2002 OPTION VALUES

> > NUMBER OF UNEXERCISED OPTIONS AT 12/31/02(1)

VALUE OF UNEXER IN-THE-MONEY OF AT 12/31/02(

NAME

EXERCISABLE/UNEXERCISABLE EXERCISABLE/UNEXE

Henry W. Nozko, Jr.

⁽B) Does not include the aggregate amount of perquisites and other personal benefits, which was less than the lesser of \$50,000 or 10% of the total salary and bonus reported. Henry W. Nozko, Jr. was paid \$365,233 for unused vacation time which was payable only from the proceeds of the life insurance policies owned by the Company on Henry W. Nozko, Sr.

⁽C) The amounts shown in this column represent contributions made by the Company to the Company's 401(K) Plan. All nonunion employees employed on a full time or part time salaried basis are eliqible to participate on the first day of January or July after twelve consecutive months of employment. The Company contributes amounts, as determined by the Board of Directors, to be allocated among the

ACMAT Class A Stock Options	71,500/45,000 50,000/	\$71,500/-0 \$ -0-/-
Michael P. Cifone	,	, , ,
ACMAT Class A Stock Options	24,000/36,000	\$35 , 000/-0
ACMAT Class A Stock Options	37,000/18,000	\$61 , 250/-0

._____

(2) Represents the total gain that would have been realized if all options for which the year-end stock price was greater than the exercise price were exercised on the last day of the year.

REPORT OF THE BOARD OF DIRECTORS COMPENSATION COMMITTEE

The Compensation Committee of the Board of Directors is composed of a non-employee director. The Committee makes recommendations to the Board of Directors as to policies which govern both annual compensation and stock ownership programs for the Chief Executive Officer and certain other executive officers. Each year, salaries are determined and awards are made, if warranted, based upon the Company's performance.

The Committee annually evaluates the Company's performance, executive compensation and incentive programs compared with our industry and with a broader group of companies.

The Company's compensation programs are designed to reward executives for long-term strategic management and the enhancement of shareholder value, and are leveraged on the basis of performance in terms of both cash compensation and incentive plans, paying more with good performance and less when it is below standard. The Chief Executive Officer received a salary increase of 15% during 2002 reflective of his new duties.

During 2003, the Compensation Committee will continue to carefully consider executive compensation in relation to the Company's performance compared to that of industry performance levels.

The Company has no formal employment agreements.

COMPENSATION COMMITTEE:

John Creasy

REPORT OF THE BOARD OF DIRECTORS AUDIT COMMITTEE

In accordance with its written charter, which was approved in its current form by the Board of Directors on June 22, 2000, the Audit Committee assists the Board in oversight of the quality and integrity of the accounting, auditing, and the financial reporting practices of ACMAT.

4

The Audit Committee consists of three independent members (as independence is defined by the rules of the Nasdaq Stock Exchange). Upon election to the Board of Directors, Mr. Andrew M. Sullivan will become a member and Chairman of the Audit Committee.

In performing its oversight functions, the Audit Committee reviewed and discussed the audited consolidated financial statements of ACMAT as of and for

⁽¹⁾ Represents the number of options held at year end.

the year ended December 31, 2002 with management and ACMAT's independent accountants. The Audit Committee also discussed with ACMAT's independent auditors all matters required by generally accepted auditing standards, including those described in Statement on Auditing Standards No. 61, as amended, "Communication with Audit Committees" and discussed and reviewed the results of the independent auditors' examination of the financial statements.

The Audit Committee obtained from the independent auditors a formal written statement describing all relationships between the auditors and ACMAT that might bear on the auditors' independence consistent with Independence Standards Board Standard No. 1, "Independence Discussions with Audit Committees." The Audit Committee discussed with the auditors any relationships that may have an impact on their objectivity and independence and satisfied itself as to the auditors' independence. The Audit Committee also considered whether the provision of information technology services and other non-audit services by KPMG LLP, ACMAT's principal independent accountants, to ACMAT is compatible with maintaining KPMG's independence.

Based on the above-mentioned review and discussions with management and the independent auditors, the Audit Committee recommended to the Board of Directors that ACMAT's audited consolidated financial statements be included in ACMAT's Annual Report on Form 10-K for the fiscal year ended December 31, 2002, for filing with the Securities and Exchange Commission.

THE AUDIT COMMITTEE:

John C. Creasy Arthur R. Moore

ACMAT STOCK PERFORMANCE GRAPH

The following chart compares the value of \$100 invested on January 1, 1998 in the Company's Common Stock and Class A Stock and the NASDAQ Stock Market Index (U.S. Companies only) and the Center for Research in Security Prices (CRSP) Index for Special Trade Contractors. The NASDAQ Stock Market Index represents a broad market group in which the Company participates. (ACMAT STOCK PERFORMANCE GRAPH)

	ACMAT CORPORATION COMMON STOCK	ACMAT CORPORATION CLASS A STOCK	NASDAQ MARKET IND COMPAN
1997	100.00	100.00	100.
1998	109.50	89.70	141.
1999	90.50	42.60	261.
2000	90.50	41.90	157.
2001	90.50	44.70	125.
2002	50.20	52.90	86.

5

2. RATIFICATION OF THE APPOINTMENT OF INDEPENDENT AUDITORS

The firm of KPMG LLP served as the Company's independent auditors for the fiscal year ended December 31, 2002. The Board of Directors has selected the firm of KPMG LLP to continue in that capacity for 2003 and is submitting this matter to shareholders for their ratification. The Board of Directors recommends

MACDAO

a vote FOR approval of the ratification of the appointment of KPMG LLP as the Company's independent auditors. Notwithstanding approval by the shareholders, the Board of Directors reserves the right to replace the independent auditors at any time upon the recommendation of the Audit Committee of the Board of Directors.

The Company has been advised by KPMG LLP that no member of that firm has any direct financial interest or any material indirect financial interest in the Company and that it has never had any connection with the Company in the capacity of promoter, underwriter, voting trustee, director or employee.

Representatives of KPMG LLP will be present at the meeting and will be afforded the opportunity to make a statement if they desire to do so. Such representatives will be available to respond to questions from the Company's stockholders regarding the Company's financial statements.

DISCLOSURE OF AUDITOR FEES

The following is a description of the fees billed to ACMAT by KPMG LLP during the year ended December 31, 2002:

Audit fees: Audit fees billed to ACMAT by KPMG LLP in connection with the review and audit of ACMAT's annual financial statements for the year ended December 31, 2002 and the review of ACMAT's interim financial statements included in ACMAT's Quarterly Reports on Form 10-Q during the year ended December 31, 2002 totaled approximately \$155,757.

Financial Information Systems Design and Implementation Fees: ACMAT did not engage KPMG LLP to provide advice to ACMAT regarding financial information systems design and implementation during the year ended December 31, 2002.

All Other Fees: Fees billed to ACMAT by KPMG LLP during the year ended December 31, 2002 for all other non-audit services rendered to ACMAT (including tax related services) totaled \$47,320.

SHAREHOLDER PROPOSALS

Proposals of stockholders for the 2004 Annual Meeting must be received by the Company at its offices addressed to its Secretary no later than April 1, 2004 to be considered for inclusion in the proxy statement and form of proxy relating to the 2004 Annual Meeting.

GENERAL

The cost of soliciting proxies will be borne by the Company. The only costs anticipated are those ordinarily incurred in connection with the preparation and mailing of proxy material.

In addition to solicitation by mail, proxies may be solicited personally or by telephone by certain directors, officers and regular employees of the Company in the ordinary course of the performance of their duties and without extra compensation for such work.

The Board of Directors knows of no other matters which will be presented to the meeting, but if any other matters should properly come before the meeting, the persons named in the accompanying form of proxy will vote on such matters in accordance with their best judgment. The shares represented by all effective proxies received by management will be voted. Unless otherwise specified in the proxy forms which are returned to management, such proxies will be voted as follows: (1) "FOR" the election, as directors, of the six nominees

of the Board of Directors which are set forth under the heading "Election of Directors"; and (2) "FOR" the ratification of the selection of KPMG LLP as auditors.

By order of the Board of Directors

/s/ Robert H. Frazer

ROBERT H. FRAZER, Esquire Secretary

May 2, 2003

7

-- FOLD AND DETACH HERE --

ANNUAL MEETING OF SHAREHOLDERS OF

ACMAT CORPORATION CLASS A STOCK JUNE 26, 2003

Please date, sign and mail your proxy card in the envelope provided as soon as possible.

Please detach and mail in the envelope provided.

-- FOLD AND DETACH HERE --

A [X] PLEASE MARK YOUR
VOTES AS IN THIS
EXAMPLE

THE BOARD OF DIRECTORS RECOMMENDS A VOTE "FOR" THE ELECTION OF DIRECTORS AND "FOR" PROPOSAL 2.

FOR WITHHELD

1. Election of [] NOMINEES: Henry W. Nozko, Jr.,

Directors

Henry W. Nozko III,

Victoria C. Nozko,

John C. Creasy,

Arthur R. Moore,
Andrew M. Sullivan

For all, except vote withheld from the following nominee(s):

FOR AGAINST ABSTAIN

2.	Proposal to ratify the appointment of KPMG LLP as auditors of the Corporation.	[]	[]	[]			
3.	In their discretion, the proxies are auth as may properly come before the meeting.	horized to vo	te upon other	business			
ВҮ	IS PROXY, WHEN PROPERLY EXECUTED WILL BE THE UNDERSIGNED STOCKHOLDER. IF NO DIRECTOR FOR PROPOSALS 1 AND 2.						
	PLEASE MARK, SIGN AND RETURN THE PROXY FORM PROMPTLY USING THE ENCLOSED ENVELOPE.						
ind cha	change the address on your account, pleasedicate your new address in the address spannages to the registered name(s) on the acciss method.	ace above. Pl	ease note tha	at			
SI	GNATURE (S)		DATE				
sha adr suc aut	te: This proxy must be signed exactly as a ares are held jointly each holder should a ministrator, attorney, trustee, or guardiach. If the signer is a corporation, please thorized officer, giving full title as such ease sign in partnership name by authorized	sign. When signan, please gives sign full controller. If signer	gning as exec ve full title ompany name b	cutor, e as oy duly			

CLASS A STOCK

ACMAT CORPORATION

THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS

Proxy for the Annual Meeting of Shareholders June 26, 2003

The undersigned hereby appoints Henry W. Nozko, Jr. and Henry W. Nozko III., as proxies, each with the power to appoint his substitute, and hereby authorizes them to represent and to vote, as designated on the reverse side of this proxy, all the shares of CLASS A Stock of ACMAT Corporation held of record by the undersigned on April 25, 2003, at the Annual Meeting of Shareholders to be held on June 26, 2003, or any adjournment thereof.

(CONTINUED AND TO BE SIGNED ON THE REVERSE SIDE)

-- FOLD AND DETACH HERE --

ANNUAL MEETING OF SHAREHOLDERS OF

ACMAT CORPORATION COMMON STOCK JUNE 26, 2003

Please date, sign and mail your proxy card in the envelope provided as soon as possible.

Please detach and mail in the envelope provided.

				FOLD AND	DETACH HERE		
A	[X]	PLEASE MA VOTES AS EXAMPLE					
		THE BO			MMENDS A VOTE	E "FOR" THE ELE	CCTION
			FOR	WITHHELD			
1.		tion of ctors	[]	[]	NOMINEES:	Henry W. Nozk Henry W. Nozk Victoria C. N John C. Creas Arthur R. Mod Andrew M. Sul	o III, Jozko, Sy, ore,
	For	all, excep	pt vote w	ithheld from	the following	g nominee(s):	
2.	of K	osal to ra	_		FOR []	AGAINST []	ABSTAIN
3.				he proxies ar efore the mee		to vote upon c	ther business
ВҮ	THE		ED STOCKH	OLDER. IF NO		THE MANNER DI	
	EASE VELOP		N AND RET	URN THE PROXY	FORM PROMPTI	LY USING THE EN	ICLOSED
in ch	dicat anges	e your ne	w address	in the addre	ess space abov	t the box at rive. Please note	
SI	GNATU	RE(S)				DATE _	
sh ad su au	ares minis ch. I thori	are held trator, at fixed office sign	jointly eatorney, there is a ser, giving	ach holder sh trustee, or g corporation, g full title	nould sign. Wh guardian, plea please sign f	e appears herected as a sea give full to signing as a sea give full to signer is a parton.	executor, itle as ame by duly

COMMON STOCK

ACMAT CORPORATION

THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS

Proxy for the Annual Meeting of Shareholders June 26, 2003

The undersigned hereby appoints Henry W. Nozko, Jr. and Henry W. Nozko III., as proxies, each with the power to appoint his substitute, and hereby authorizes them to represent and to vote, as designated on the reverse side of this proxy, all the shares of Common Stock of ACMAT Corporation held of record by the undersigned on April 25, 2003, at the Annual Meeting of Shareholders to be held on June 26, 2003, or any adjournment thereof.

(CONTINUED AND TO BE SIGNED ON THE REVERSE SIDE)